



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road
Naples, FL 34104

AGENDA

JUNE 25TH, 2020

I. CALL TO ORDER

II. ATTENDANCE

Tony Branco - Chair (10/1/21)
Kathleen Dammert - Vice Chair (10/1/22)
Linda Rae Jorgensen (10/1/21)
Jackie Lowry (10/1/22)
Kathleen Slebodnik (10/1/21)

Michelle Arnold – Director, PTNE Division
Dan Schumacher – Project Mgr, PTNE Division
Michael McGee – McGee & Associates
Gary Gorden – Superb Landscape Services
Wendy Warren – Premier Staffing

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES – FEBRUARY 20TH, 2019

V. CHAIRMAN’S REPORT – TONY BRANCO

A. Community Assessment.

VI. CONTRACTOR REPORTS

- A. [Landscape Architect’s Report](#) – M^cGee & Associates (M&A)
- B. Landscape Maintenance Report – Superb Landscape Services (SLS)

VII. PROJECT MANAGER’S REPORT – DAN SCHUMACHER

- A. [Budget Report](#).
- B. [Lighting Inspection Report](#).
- C. Plant & Tree Replacements.
- D. Street & Traffic Signs.
- E. Non-potable Water Signs.

VIII. ONGOING BUSINESS

A. Refurbishment of St Andrews Entryway Monuments.

IX. NEW BUSINESS

X. COMMITTEE MEMBER COMMENTS

XI. PUBLIC COMMENT

XII. ADJOURNMENT

NEXT MEETING:

JULY 16, 2020 AT 2:00 PM
Collier County Library
East Naples Branch
8787 Tamiami Trail East
Naples, FL 34113
(239) 775-5592

- Subject to permission from the County Manager -



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

3299 Tamiami Trail East Suite 103
Naples, FL 34113

Minutes

February 20, 2020

I. Call to Order

Chairman Branco called the meeting to order at 2:02 PM. A quorum of four was present.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice-Chair;
Linda Jorgensen; Jacalyn Lowry; Kathleen Slebodnik (Excused)

County: Michelle Arnold, PTNE Director (Excused); Harry Sells, Project Manager; Dan Schumacher, Project Manager (Excused)

Others: Michael McGee – McGee & Associates; Gary Gorden – Superb Landscape Services

III. Approval of Agenda

Ms. Dammert moved to approve the February 20, 2020 Agenda of the Lely Golf Estates Beautification M.S.T.U. as amended:

Add: Item V. Chairman's Report - B. Homeowners Association Annual Meeting and Correspondence.

Item IX. New Business – Traffic Monitoring Devices.

Second by Ms. Lowry. Carried unanimously 4 - 0.

IV. Approval of Minutes – January 16, 2020

Ms. Lowry moved to approve the minutes of the January 16, 2020 Lely Golf Estates Beautification M.S.T.U. meeting as presented. Second by Ms. Jorgensen. Carried unanimously 4 - 0.

V. Chairman's Report – Tony Branco

A moment of silence was observed in remembrance of Robert Slebodnik who served as Chairman of the Lely Golf Estates Beautification MSTU for many years and significantly contributed to the betterment of the community.

A. Community Assessment

- Minor issues were observed with turf and insects.
- Status of "R" (repeat) items has improved significantly in the past month. Three (3) landscape items on McGee & Associates summary report are over two years old; one (1) is eighteen months old; four (4) exceed twelve months and nine (9) are six months or more.

Mr. Schumacher's summary of the December 2019 meeting with Mr. Branco, Ms. Arnold, Mr. Schumacher and Mr. Kindelan, Superb Landscape Services will be reviewed at the March 2020 meeting.

B. Homeowners Association Annual Meeting and Correspondence.

HOA Meeting

Two individuals running for the Board of County Commissioners seat being vacated by Donna Fiala presented their credentials at the Lely HOA meeting.

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In addition, Ms. Fiala hosted a public meeting, attended by some Committee members, to introduce the six individuals vying for the position.

HOA Correspondence

1. Lisa McGarity, President of the Lely HOA submitted the three items for MSTU consideration:
 - Sign pole at Saint Andrews and Pebble Beach Boulevards.
 - Installation of a bench in the Forest Hill Blvd Right of Way (ROW) at Augusta Boulevards to accommodate children waiting for the school bus.
 - Lighted holiday decorations at Forest Hills and Augusta Boulevards.

Chairman Branco reported the items are already being addressed by the MSTU and an update will be provided at a future date.

2. Laura Mann queried regarding the procedure for the MSTU to replace a fence on Doral Circle and Rattlesnake Hammock Road.

Chairman Branco located the minutes from eleven (11) years ago pertaining to this subject and summarized as follows:

- The MSTU investigated building a wall or fence in the Right-of-Way (ROW) and was turned down by Collier County; the fence is on private property.
- The HOA replaced the fence.
- The MSTU and HOA agreed jointly to plant shrubs and install irrigation. McGee & Associates designed the landscape and irrigation plans.
- Cost to the MSTU was \$23,000.00; \$10,000.00 was incurred by the HOA.

Mr. Branco provided historical documentation and work orders to Ms. Mann and noted the MSTU cannot spend monies on private property.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

Mr. McGee summarized the “*Lely Golf Estates Landscape Observation Report FY19-20*” dated February 6, 2020.

All Locations

- “Strike throughs” indicating jobs are complete will be removed from next month’s report.
- Bougainvillea’s have been treated for caterpillar activity.

Saint Andrews Boulevard Median #1

Turf is inundated with weeds. Recommend replacement with new turf or remove turf and plant alternate material. Expansion of Bougainvillea beds possible solution.

Medians #'s 1 and 2 will be reviewed during the March community drive through for potential landscape renovation. *Design service funds are available in McGee & Associates contract to create a new landscape plan.*

Doral Circle E R/W & West R/W & Rattlesnake Hammock Road

- Fallen stones recovered from the Doral bridge were re-attached by Superb Landscape.

Pebble Beach Golf Cart Crossing

- Shrubbery at Pebble Beach Blvd. golf cart crossing will be trimmed back to align with MSTU hedges by the Hibiscus Golf Course maintenance staff.

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- Spider Lily plants were treated for fungus.

Irrigation

A main line pipe broke at the meter. Installation issue, not pipe failure, was noted as the cause and pipe encasement with concrete at the 90-degree elbow connection was suggested.

Mr. Sells recommended pressure tanks be installed to reduce water hammer and prevent the failure from re-occurring.

Water Usage

Warren Street Water Use for December 2019 was 147,783 gallons of reuse; Valley Stream 13,321 potable gallons.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Gorden reported:

- “Specialty Red” mulch will be applied to medians in the next two weeks.
- Turf was fertilized and treated with herbicide.
- Plantings were trimmed; plumbagoes will be pruned.
- Sidewalk pavers at Doral Circle East R/W and Rattlesnake Hammock Road West R/W were pressure cleaned.

VII. Project Managers Report – Harry Sells (for Dan Schumacher)

A. Budget Report

Mr. Sells summarized the “*Lely MSTU Fund Budget 152 dated February 20, 2020*” for information purposes and provided an overview of the budget noting:

- FY-20 Ad Valorem property tax revenue budget is \$286,300.00, an increase of 5.93% over FY19. The Millage rate is 2.000 mils.
- Total revenue FY-20 is \$694,987.69 including investment interest, transfers and contributions (minus a 5% reserve of \$14,500).
- Current Operating Expense Budget is \$226,500.00 of which Commitments total \$124,422.55; \$64,023.13 is expended.
- Uncommitted Operating Expense funds available are \$68,946.32.
- Purchase Orders “rolled over” to the FY-20 Budget reflect balances as follows:

Line 36, Improvements General

Lykins-Signtek for renovation of the Lely Gateway Monument Refurbishment in the amount of \$47,062.00.

Lykins-Signtek in the amount of \$5,848.00, of which \$1,050.00 is expended, for street and traffic sign replacements.

Florida Irrigation Supply Inc. (FIS) for HydroPoint Controls to upgrade the irrigation system in the amount of \$755.69.

Hart’s Electrical in the amount of \$3,630.00, of which \$600.53 is expended, for HydroPoint ground rods installation.

- With the Collier County contract with Florida Irrigation Supply (FIS) having expired, the county’s Procurement Division opted to “piggyback” off the Lee County contract which includes two contractors, FIS and SiteOne Landscape Supply. Purchase Order balances for both vendors are recorded on Line 29 and 30 - Site One \$2,000.00; FIS \$1,626.11.
- The FY-19 fund transfer from Capital Outlay Funds to Operating Expense was credited back in the FY-20 budget. A budget amendment, subject to Board of County Commissioners

MINUTES

(BCC) approval, will be requested to move the funds back into the Operating Expense category.

- Capital Outlay Fund, Line 56, reserved to fund capital projects, available balance is \$168,950.00.
- Reserves for Insurance and Catastrophic/Hurricane funds total \$150,000.00. A request to consolidate the two categories into a single “fixed” dollar amount entitled *Reserves for Insurance* has been submitted to the County Budget Office for the FY-20 budget; the request is not yet resolved.
- Items highlighted in Red indicate closed out Purchase Orders.
- Total available balance, less committed expenses, is \$441,117.54.

B. Lighting Inspection Report

The Lely M.S.T.U. Lighting Inspection summary dated February 3, 2020 indicated no outages.

C. Plant and Tree Replacements

- The principal Quote Work the MSTU is utilizing is E1105611, presented to the Committee on July 18, 2019.
- Replacement Project tree installation is in progress; additional trees will be planted next month.
- Irrigation on medians with new tree planting has been increased to six (6) days a week.

D. Street & Traffic Signs

This item will be addressed at the March 2020 MSTU meeting.

E. Non-Potable Water Signs

Mr. Schumacher will update the Committee on options for signs at the March 2020 meeting.

F. School Bus Stop

Lisa McGarity, President of the Lely Homeowners Association, requested a “Madison” style bench be installed in the Forest Hill Blvd Right of Way (ROW) at Augusta Blvd. to accommodate children waiting for the school bus.

Ms. Lowry reported three students were observed waiting for the bus in the vicinity around 8:25 a.m.

Mr. Sells noted the location is not within the MSTU boundaries.

VIII. Ongoing Business

A. Refurbishment of St. Andrews Entryway Monuments

Based on an initial Structural Engineering review provided by Lykins-Signtek, reinforcement of the proposed monument design structure was recommended to ensure compliance with current wind mitigation standards.

Bridging Solutions has been consulted for recommendations on a solution to the wind mitigation standard for application to the Gateway Entry Signs.

Mr. Schumacher will update the Committee on his findings at the March 2020 meeting.

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IX. New Business

A. Traffic Monitoring Devices

The MSTU will pursue pricing and feasibility of traffic monitors to record data on Saint Andrews Boulevard.

Mr. Sells will share his research on devices with Mr. Schumacher.

X. Committee Member Comments

Members expressed concern regarding The Isles of Collier Preserve ingress and egress traffic patterns.

XI. Public Comment

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:05 PM.

**LELY GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**

Tony Branco, Chairman

The Minutes were approved by the Committee on _____, 2020, as presented _____, or as amended _____.

NEXT MEETING:

MARCH 19, 2020 – 2:00 PM
COLLIER COUNTY LIBRARY
EAST NAPLES BRANCH
8787 TAMiami TRAIL EAST
NAPLES, FL 34113
(239) 775-5592

**Lely MSTU
Fund 152
June 25, 2020**

| | FY-20 | Vendor | Item | PO# | Budget | Commitments | Expenditures | Budget Remainder |
|----|--|---------------------------------|-----------------------------------|------------|------------------------|----------------------|------------------------|------------------------|
| 1 | CUR AD VALOREM TAX | | | | \$ (286,300.00) | \$ - | \$ (271,480.15) | \$ (14,819.85) |
| 2 | DEL AD VALOREM | | | | \$ - | \$ - | \$ - | \$ - |
| 3 | OVERNIGHT INTEREST | | | | \$ - | \$ - | \$ (1,989.50) | \$ 1,989.50 |
| 4 | INVESTMENT INTEREST | | | | \$ (2,000.00) | \$ - | \$ (4,945.67) | \$ 2,945.67 |
| 5 | INTEREST TAX COLLECTOR | | | | \$ - | \$ - | \$ (164.94) | \$ 164.94 |
| 6 | INS CO REFUNDS | | | | \$ - | \$ - | \$ - | \$ - |
| 7 | REVENUE STRUCTURE | | | | \$ (288,300.00) | \$ - | \$ (278,580.26) | \$ (9,719.74) |
| 8 | TRANS FROM PROPERTY APPRAISER | | | | \$ - | \$ - | \$ - | \$ - |
| 9 | TRANS FROM TAX COLLECTOR | | | | \$ - | \$ - | \$ - | \$ - |
| 10 | CARRY FORWARD GEN | | | | \$ (366,100.00) | \$ - | \$ - | \$ (366,100.00) |
| 11 | CARRY FORWARD OF ENCUMB | | | | \$ (55,087.69) | \$ - | \$ - | \$ (55,087.69) |
| 12 | NEG 5% EST REV | | | | \$ 14,500.00 | \$ - | \$ - | \$ 14,500.00 |
| 13 | TRANSFERS & CONTRIB | | | | \$ (406,687.69) | \$ - | \$ - | \$ (406,687.69) |
| 14 | TOTAL REVENUE | | | | \$ (694,987.69) | \$ - | \$ (278,580.26) | \$ (416,407.43) |
| 15 | WORKERS COMPENSATION | | | | \$ 100.00 | \$ 0.88 | \$ 2.67 | \$ 96.45 |
| 16 | PERSONNEL SERVICES | | | | \$ 100.00 | \$ 0.88 | \$ 2.67 | \$ 96.45 |
| 17 | ENG. FEES & OTHERS | McGee & Associates | Landscape Architect | 4500198916 | \$ 15,000.00 | \$ 10,667.40 | \$ 6,672.60 | \$ (2,340.00) |
| 18 | INDIRECT COST REIMBURSE | Collier County | Indirect Cost | Direct Pay | \$ 5,700.00 | \$ - | \$ 5,700.00 | \$ - |
| 19 | LANDSCAPE INCIDENTALS | Superb Landscape Services | Incidentals | 4500198921 | \$ 60,892.00 | \$ 24,115.83 | \$ 35,884.17 | \$ 892.00 |
| | | Superb Landscape Services | Grounds Maintenance | 4500198921 | \$ - | \$ 21,361.00 | \$ 68,639.00 | \$ - |
| | | Lykins-Signtek | Sign Maintenance | VISA | \$ - | \$ - | \$ 425.00 | \$ - |
| 20 | OTHER CONTRACTUAL | | | | \$ 95,000.00 | \$ 21,361.00 | \$ 69,064.00 | \$ 4,575.00 |
| 21 | ELECTRICITY | FPL | Electricity | 4700004056 | \$ 5,000.00 | \$ 2,795.24 | \$ 2,204.76 | \$ - |
| 22 | WATER AND SEWER | Collier County Utilities | Water Usage | 4700004057 | \$ 15,000.00 | \$ 4,144.81 | \$ 6,590.19 | \$ 4,265.00 |
| | | J.M. Todd | Shared Copier Lease | 4500199713 | \$ - | \$ - | \$ 133.06 | \$ - |
| | | J.M. Todd | Shared Copier Lease new | 4500201393 | \$ - | \$ 99.22 | \$ - | \$ - |
| 23 | RENT EQUIPMENT | | | | \$ 300.00 | \$ 99.22 | \$ 133.06 | \$ 67.72 |
| 24 | INSURANCE GENERAL | Collier County | Insurance General | Direct Pay | \$ 500.00 | \$ 125.00 | \$ 375.00 | \$ - |
| | | FIS - Florida Irrigation Supply | Pumps & related items | 4500198903 | \$ - | \$ - | \$ 957.84 | \$ (957.84) |
| | | Home Depot | Sprinkler system maint. | VISA | \$ - | \$ - | \$ 5.98 | \$ - |
| | | Site One | Pumps & related items | 4500200821 | \$ - | \$ 1,941.28 | \$ 58.72 | \$ - |
| | | HERITAGE LANDSCAPE SUPPLY | Pumps & related items | 4500203597 | \$ - | \$ - | \$ 197.20 | \$ - |
| | | Amazon | Purchase Irrigation clamp milliam | VISA | \$ - | \$ - | \$ 56.84 | \$ - |
| | | FIS - Florida Irrigation Supply | Pumps & related items | 4500200704 | \$ - | \$ 1,626.11 | \$ 877.94 | \$ 22,495.95 |
| 25 | SPRINKLER SYSTEM | | | | \$ 25,000.00 | \$ 3,567.39 | \$ 2,154.52 | \$ 19,278.09 |
| 26 | | Forestry Resources | Mulch | VISA | \$ - | \$ - | \$ 2,999.45 | \$ - |
| | | Forestry Resources | Mulch | VISA | \$ - | \$ - | \$ 621.60 | \$ - |
| | | Forestry Resources | MULCH | VISA | \$ - | \$ - | \$ 155.40 | \$ - |
| | MULCH | | | | \$ 10,000.00 | \$ - | \$ 3,776.45 | \$ 6,223.55 |
| | | Hart's Electrical | Lighting Maintenance | 4500198902 | \$ - | \$ 2,611.94 | \$ 388.06 | \$ - |
| | | Solar Illuminations | Replacement Solar LED | VISA | \$ - | \$ - | \$ 141.99 | \$ - |
| 27 | LIGHTING MAINTENANCE | | | | \$ 10,000.00 | \$ 2,611.94 | \$ 530.05 | \$ 6,858.01 |
| 28 | LICENSE & PERMITS | Licenses & Permits | Collier County - Cartegraph | | \$ 4,000.00 | \$ 773.33 | \$ - | \$ 3,226.67 |
| | | Premier Staffing | Transcriptionist | 4500198922 | \$ - | \$ 1,912.47 | \$ 987.53 | \$ - |
| | | Whited Holiday Décor | Xmas Decorations | 4500199269 | \$ - | \$ - | \$ 3,000.00 | \$ - |
| | | Amazon | US Flags | VISA | \$ - | \$ - | \$ 54.58 | \$ - |
| 29 | OTHER MISCELLANEOUS | | | | \$ 6,500.00 | \$ 1,912.47 | \$ 4,042.11 | \$ 545.42 |
| 30 | OFFICE SUPPLIES | | Office Supplies | | \$ 300.00 | \$ - | \$ - | \$ 300.00 |
| | | J.M. Todd | Copier CPC | 4500199712 | \$ - | \$ - | \$ 64.62 | \$ - |
| | | J.M. Todd | Copier CPC new | 4500201396 | \$ - | \$ 120.97 | \$ 29.03 | \$ - |
| 31 | COPYING CHARGES | | | | \$ 300.00 | \$ 120.97 | \$ 93.65 | \$ 85.38 |
| 32 | | Howard Fertilzer | Fertilizer for Lely | VISA | \$ - | \$ - | \$ 1,600.00 | \$ - |
| | | Forestry Resources | Fertilizer for Lely | VISA | \$ - | \$ - | \$ 2,998.67 | \$ - |
| | FERT HERB CHEM | | | | \$ 3,500.00 | \$ - | \$ 4,598.67 | \$ (1,098.67) |
| 33 | OTHER OPERATING | Home Depot | Irrigation supplies | VISA | \$ 200.00 | \$ - | \$ 23.45 | \$ 176.55 |
| 34 | OTHER TRAINING | | | | \$ 200.00 | \$ - | \$ - | \$ 200.00 |
| 35 | OPERATING EXPENSE | | | | \$ 257,392.00 | \$ 72,294.60 | \$ 141,842.68 | \$ 43,254.72 |
| | | Lykins-Signtek | Monuments Refurbishment | 4500196149 | \$ - | \$ 47,062.00 | \$ - | \$ - |
| | | Lykins-Signtek | Street & Traffic Signs | 4500196430 | \$ - | \$ 2,276.27 | \$ 3,571.73 | \$ - |
| | | FIS - Florida Irrigation Supply | HydroPoint - Controls Equipment | 4500196841 | \$ - | \$ 755.69 | \$ - | \$ - |
| | | Superb Landscape Serv | HydroPoint - Test & Install | 4500197412 | \$ - | \$ - | \$ 1,050.00 | \$ - |
| | | Hart's Electrical | HydroPoint - Install Ground Rods | 4500197415 | \$ - | \$ 3,029.47 | \$ 600.53 | \$ - |
| 36 | IMPROVEMENTS GENERAL | | | | \$ 227,295.69 | \$ 53,123.43 | \$ 5,222.26 | \$ - |
| 37 | CAPITAL OUTLAY | | | | \$ 227,295.69 | \$ 53,123.43 | \$ 5,222.26 | \$ 168,950.00 |
| 38 | TRANS FROM 152 FUND TO 111 FUND | | Reimbursement for Staff Support | | \$ 50,800.00 | \$ - | \$ 50,800.00 | \$ - |
| 39 | TRANS FROM PROPERTY APPRAISER | | | | \$ 2,500.00 | \$ - | \$ 1,719.69 | \$ 780.31 |
| 40 | TRANS FROM TAX COLLECTOR | | | | \$ 6,900.00 | \$ - | \$ 6,429.60 | \$ 470.40 |
| 41 | TRANSFERS | | | | \$ 60,200.00 | \$ - | \$ 58,949.29 | \$ 1,250.71 |
| 42 | CATASTROPHE/HURRICANE RESERVE | | | | \$ 50,000.00 | \$ - | \$ - | \$ 50,000.00 |
| 43 | RESERVES FOR CONTINUING OPERATIONS - INSURANCE | | | | \$ 100,000.00 | \$ - | \$ - | \$ 100,000.00 |
| 44 | RESERVES | | | | \$ 150,000.00 | \$ - | \$ - | \$ 150,000.00 |
| 45 | TOTAL BUDGET | | | | \$ 694,987.69 | \$ 125,418.91 | \$ 206,016.90 | \$ 363,551.88 |

| | | |
|--|---------------------------------|--------------|
| 119,917,030 | FY 10 Final Taxable Value | |
| 104,325,032 | FY 11 Final Taxable Value | |
| 95,871,609 | FY 12 Final Taxable Value | |
| 92,697,303 | FY 13 Final Taxable Value | |
| 95,718,423 | FY 14 Final Taxable Value | |
| 99,596,489 | FY 15 Final Taxable Value | |
| 106,888,467 | FY 16 Final Taxable Value | |
| 116,823,687 | FY 17 July Taxable Value | |
| 127,802,080 | FY 18 July Taxable Value | |
| 135,136,761 | FY 19 July Taxable Value | |
| 143,146,025 | FY 20 July Taxable Value | |
| 5.93% | Adjustment FY19 to FY20 | |
| | FY 20 July Taxable Value | FY 19 |
| Millage | 2.0000 | 2.0000 |
| Extension | 286.292 | 270.274 |
| FY 20 Gross Taxable Value | 143,146,025 | |
| Minus: New Const. Annex. | 910,166 | |
| Plus: Amendment #1 TV Component | 0 | |
| Adj. Taxable Value | 142,235,859 | |
| Prior year FY19 Levy (Proceeds) | 270,273 | |
| Rolled Back Rate (less Amend One) | 1.9002 | |
| 91% of Rolled Back Rate | 1.7292 | |

2.0 mill cap

| | |
|---|----------------------|
| Total Available Balance | \$ 363,551.88 |
| Plus Committed And Not Spent | \$ 125,418.91 |
| Estimated Cash | \$ 488,970.79 |
| Estimated Cash Less Uncollected Ad Valorem Taxes | \$ 474,150.94 |

McGee & Associates
Landscape Architecture

Project: LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U. **Landscape Architect Observation Report:** June 2020
Location: MSTU DISTRICT ROADWAYS
Project Manager: Dan Schumacher, Collier County Public Services Division, Public Transportation & Neighborhood Enhancements Department
Consultant: McGee & Associates **Consultant's Representative:** Michael A. McGee, rla, isa
Contractor: Superb Maintenance **Contractor's Representative:** Robert Kindelan, Gary Gorden
Report Date: FY19-20, 6/2/2020 **Observation Date:** 6/2/2020 **Report No. 9 (FY20)**

AC - Indicates major or repeating items recommended to be discussed by the Advisory Committee
S - Indicates items to be addressed by staff. **C** - Indicates items to be addressed by Contractor
Contractor is requested to address items as soon as possible and indicate in **RESPONSE/COMMENTS** column when and which items are corrected.
Note: Copy picture out of comment boxes and then paste to additional sheet if picture is desired in larger size.

| LOCATION/WORK AREA | AC | S | C | R | OBSERVATION & RECOMMENDATIONS | ADDITIONAL COMMENTS |
|---|----|---|---|----|--|---|
| <u>All locations</u> | | | | | | Strikethrough indicates items that have been addressed or being addresses and will be removed from the next month's report. Yellow highlighting indicates items that need to be addressed as soon as possible for safety issues or potential plant damage. |
| <u>St. Andrews Blvd. & US 41</u> <u>In bound R/W South</u> | | X | X | | Prune and/or remove Paurotis fronds and stems two foot behind sidewalk edge. | |
| | | X | X | | Review spider lily plants adjacent to Screw Pine tree for missing and poor performance. | |
| | | X | X | 9 | At the easternmost bench location, the existing soil around the bench paver pad has eroded onto the pad and it is recommended due to the elevation difference to install a residential scale segmental concrete block retaining wall around three side of the pad. Recommend or approved equal Anchor Artisana Wall Systems 3" retaining wall units with Torpedo base blocks at paver pad level. Base block plus three rows total along back of pad and one foot toward roadway on side and then begin stair step down along both side toward road. Use end cap or freestanding wall blocks on stair step rows for finished look on three sides. Color shall be determined by Committee. (Sample)(photo) | Committee Approved: Yes, 1/16/20 |
| <u>Out bound R/W North</u> <u>Suncoast Credit Union side of sidewalk</u> | | | X | 3 | Remove volunteer Ficus growth off entry monument. | |
| <u>St. Andrews Blvd.</u> <u>Median #1</u> | | | | | Remove dead and/or diseased foliage off bottom of Crinum lilies. | |
| <u>Median #2</u> | | | | | Remove dead and/or diseased foliage off bottom of Crinum lilies. | |
| <u>Median #3</u> | | X | X | | Second Queen's Crape Myrtle tree from the west end of median has damaged main trunk and needs to be replaced. (photo) | |
| | | | X | 3 | Review tree bracing on new Queen's crape tree plantings and replace if not secure. | |
| | X | X | | 14 | At address 105: On east or inbound side of median at Plumbago bed three feet (+/-) of curbing is broken and should be repaired. | Committee Approved: Yes, 5/16/19 |
| | X | X | X | 14 | At address 105: Expand the Plumbago bed 8 ft. both eastward and westward to add (12) Plumbago 3 gal. (6) on each end. Will require (4) additional spray sprinkler heads and (3) bubblers locations with (2) adjustable flood bubblers per tree. | Committee Approved: Yes, 5/16/19 |
| <u>Median #4</u> | | | | | No major issues observed. | |
| <u>Median #5</u> | | | | | No major issues observed. | |



Design * Environmental Management * Planning * Arborist

5079 Tamiami Trail East / P. O. Box 8052 Naples, Florida 34101
Phone (239) 417-0707 * Fax (239) 417-0708
LC 098 * FL 1023A

McGee & Associates

Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY19-20 6/2/2020

Observation Date: 6/2/2020

Report : 9 (FY20)

| LOCATION/WORK AREA | AC | S | C | R | OBSERVATION & RECOMMENDATIONS | ADDITIONAL COMMENTS |
|-----------------------------------|----|---|---|----|--|---|
| Median #6 | X | X | X | 2 | At address 255: One Foxtail palm has Ganoderma disease and needs to be removed as soon as possible. Flagged with white ribbon. | |
| | X | X | X | 14 | At address 228: Recommend installing (3) Alexander palms, Add (2) between existing Washingtonia palms and (1) west of westernmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree. | Committee Approved: Yes, 5/16/19 |
| | X | X | X | 14 | At address 246: Recommend installing (3) Alexander palms, Add (2) between existing and removed Washingtonia palms and (1) east of easternmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree. | Committee Approved: Yes, 5/16/19 |
| Median #7 | | | | | No major issues observed. | |
| Median #8 | | X | X | 2 | Second Foxtail pam on west end has Ganoderma disease and needs to be removed as soon as possible. Flagged with white ribbon. | |
| Median #8A | | X | X | 2 | First Foxtail pam on west end has Ganoderma disease and needs to be removed as soon as possible. Flagged with white ribbon. | |
| Median #9 | | X | X | | Second Foxtail pam on west end has Ganoderma disease and needs to be removed as soon as possible. Flagged with white ribbon. | |
| Median #10 | | | | | No major issues observed. | |
| Forrest Hills Blvd Median #11 | X | X | X | 14 | At address 556: Recommend installing (3) Alexander palms, Add (1) between northern existing two palms and (2) south of southernmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree. | Committee Approved: Yes, 5/16/19 |
| Median #12 | | X | X | 14 | At address 413: Auto accident, remove damaged and broken plant materials and provide count for replacements. (2) Crape myrtles damaged, (photo) | M&A 12/5/19 Only one Crape myrtle needs to be replaced. |
| | X | X | X | 13 | At address 407: Recommend installing (3) Alexander palms, Add (1) between northern existing two palms and (2) between south two Washingtonia palms. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree. | Committee Approved: Yes, 5/16/19 |
| | X | X | | 23 | At address 413: East curb section has been broken just south of light pole. The north of light pole is old chipped length of curbing. | Committee Approved: Yes, 5/16/19 |
| Forest Hills Cart Crossing & Lake | | X | X | 4 | Perennial peanut planting is not actively growing. Contractor needs to review and provide count for replanting. | |
| Valley Stream Cr. Median #13 | | X | X | | On south end one Pigmy Date Palm has been flaged because of overall decline. The decline is consistent with Ganoderma disease. Removal is recommended. | |
| Pebble Beach Blvd. Median #14 | | | | | No major issues observed. | |
| Median #15 | | | | | No major issues observed. | |
| Median #16 | X | X | X | 14 | At address 64: Recommend installing (3) Adonidia (Christmas palm) palms, Add (1) to south side of light pole #8 and (2) to north side of light pole #8. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree. | Committee Approved: Yes, 5/16/19 |
| Median #17 | | | | | No major issues observed. | |



Commented [MM4]:

McGee & Associates

Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY19-20 6/2/2020

Observation Date: 6/2/2020

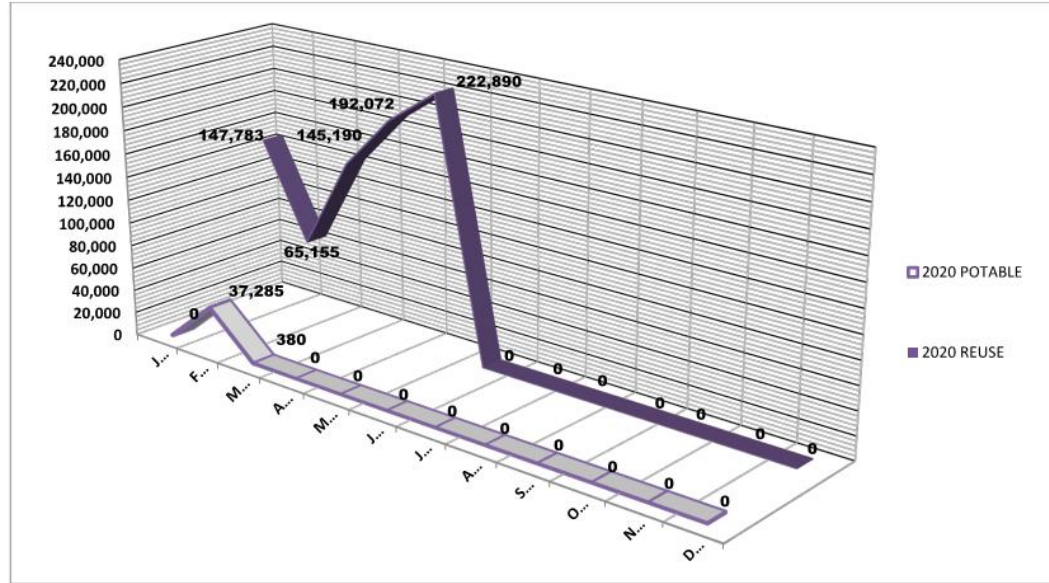
Report : 9 (FY20)

| LOCATION/WORK AREA | AC | S | C | R | OBSERVATION & RECOMMENDATIONS | ADDITIONAL COMMENTS |
|---------------------------------------|----|---|---|----|--|--|
| Median #18 | X | X | X | 30 | At address 164: (1) Washingtonia removed. | Option 1: Consider removal of all remaining Washingtonia palms and replant with smaller palms (i.e. Foxtail, Alexander, Christmas palms) M&A: 6/12/18 hole filled and ready for replacement planting. M&A 5/7/19: Add (1) Adonidia palm in removed Washingtonia palm location. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (1) bubblers locations with (2) adjustable flood bubblers per tree. Committee Approved: Yes, 5/16/19 |
| Median #19 | X | X | X | 17 | Recommend adding (40-25) additional 1 gal. size Perennial Peanut plants to existing planting on east end. | Committee Approved: Yes, 5/16/19 |
| Pebble Beach Blvd. Golf Cart Crossing | | X | X | 13 | Southeast corner: Existing Spider lily plants are in decline. It appears to be fungus or herbicide related. (10 +/-) plants are missing and/or dead. (photo) | |
| Thorncrest Ln. cul-de-sac #20 | | | | | No major issues observed. | |
| | | X | X | 31 | (3) Sabal palms removed. | Grind or remove stumps and replace missing Sabal with the same. M&A: 11-5-18 Recommended replacing only (2) Sabal palms that are furthest away from ex. manhole in the middle of the circle. |
| Briarcliff Ln. Cu-de-sac #21 | X | X | | 31 | (1) Sabal palms removed. Hurricane debris storage and removal has caused about 60 dwarf Bougainvillea plants to be removed and/or damaged to the point of replacement. | Grind or remove stumps and replace missing Sabal with the same. Replant missing Bougainvillea. M&A: 11-5-18 Approx. (27) total shrubs should be replanted. Plant no shrubs closer than 5 feet off back of curbing. M&A 5/7/19: On hold until rainy season 2019. |
| Heather Grove Ln. Cul-de-sac #22 | | | | | No major issues observed. | |
| Baltusrol Signs | | | | | No major issues observed. | |
| Doral Cr. East R/W | | X | | 7 | The bridge wall on the roadside face along the east R/W has three locations where stone veneer is missing. (photo) | M&A: 3/3/20 two stones still missing on east wall |
| | X | X | | 18 | Recommend large open joints between pavers and valley gutter have polymer sand applied to fill large gaps. | Committee Approved: Yes, 5/16/19 |
| West R/W & Rattlesnake Hammock Rd. | | X | X | 18 | Recommend large open joints between pavers and valley gutter have polymer sand applied to fill large gaps. | Committee Approved: Yes, 5/16/19 |
| Median #23 | | X | X | | Reset and re-stake northernmost Jatropha tree. Prune damaged or broken branches out of remaining Jatropha shrubs. | |
| | | X | X | 3 | Prune seed stalks off Foxtail palm. | |
| Median #24 Treasure Point Cul-de-sac | | X | X | | Bougainvillea have foliage loss and remaining foliage show signs of caterpillar damage. | |
| Warren St. Pumping Station | | X | X | | Weeds around pump station. | |
| Fertilization | | X | X | | Refer to FY19-20 schedule for requirements. | |



| LOCATION/WORK AREA | AC | S | C | R | OBSERVATION & RECOMMENDATIONS | ADDITIONAL COMMENTS |
|--------------------|----|---|---|---|-------------------------------|---------------------|
|--------------------|----|---|---|---|-------------------------------|---------------------|

Lely Golf Estates Beautification MSTU Reuse Mixing Chamber Annual Water Use thru 5/20



Notes: 2014 Total Water Use: Reuse-2,336,976 gallons, Potable- 0
 2015 Total Water Use: Reuse - 1,795,449 gallons, Potable - 8,602 gallons
 09/2016 Potable water meter readings not complete. 11/9/16 Meter cleaned and readable
 2016 Total Water Use: Reuse 936,041 gallons, Potable 7,788 gallons.
 2017 Total Water Use: Potable water amounts amended to corrected totals. Reuse 594,189 gal., Potable 981,815 gal.
 2018 Total Water Use: Reuse 1,965,840 gallons, Potable 270,200 gallons
 2019 Total Water Use: Reuse 1,618,748 gallons, Potable 27,680 gallons

6/2/2020

| DATE | REUSE PSI | POTABLE WATER METER READING (X 100) | POTABLE WATER USE GALLONS | REUSE WATER METER READING (X x 100) | REUSE WATER USE GALLONS | PUMP STATION METER READING (X100) | TOTAL WATER PUMPED | TOTAL WATER APPLIED |
|---|-----------|--|---------------------------|-------------------------------------|-------------------------|-----------------------------------|--------------------|---------------------|
| 5/1/2020 | 90 | 28,517.60 | | 3,640.10 | | 143,584.70 | | - |
| 5/11/2020 | 90 | 28,517.60 | - | 4,357.20 | 71,710.00 | 144,277.00 | 69,230.00 | 71,710.00 |
| 5/19/2020 | 95 | 28,517.60 | - | 5,007.75 | 65,055.00 | 144,905.33 | 132,063.00 | 65,055.00 |
| 6/1/2020 | 82 | 28,517.60 | - | 5,869.00 | 86,125.00 | 145,736.94 | 145,994.00 | 86,125.00 |
| | | TOTALS: | 0.00 | | 222,890.00 | | 347,287.00 | 222,890.00 |
| | | PERCENTAGE OF TOTAL VOLUME USED | 0.0% | | 100.0% | | 100.0% | |
| 2/20/20 Broken main line and new metter installed. Count started at zero. | | | | | | | | |

| DATE | POTABLE WATER METER READING (X 1) | POTABLE WATER USE GALLONS |
|----------------|-----------------------------------|---------------------------|
| 5/1/2020 | 102010.00 | |
| 5/11/2020 | 105240.00 | 3230 |
| 5/19/2020 | 107390.00 | 2150 |
| 6/1/2020 | 111750.00 | 4360 |
| TOTALS: | | 9,740 |

Lely Beautification MSTU

| <u>LELY MSTU LIGHTING INSPECTION</u> | | Inspection Date: | | | 6/4/2020 | |
|---|-----------|-------------------------|----------|----------|-----------------|----------|
| ST. ANDREWS ENTRANCE - FROM US-41 | | | | | | |
| TUBE | | A | B | C | D | E |
| Sign - Enter | 1 | | | | | |
| Sign - Exit | 2 | | | | X | |
| SPOT | | ○ | A | B | Notes | |
| Flagpole - US | 1 | | | | | |
| Flagpole - FL | 2 | | | | | |
| Flagpole - BCC | 3 | | | | | |
| LUMINAIRE | | ○ | A | B | | |
| Single | 1 | | | | | |
| Single | 2 | | | | | |
| Single | 3 | | | | | |
| Single | 4 | | | | | |
| Single | 5 | | | | | |
| Single | 6 | | | | | |
| Single | 7 | | | | | |
| Single | 8 | | | | | |
| Single | 9 | | | | | |
| Single | 10 | | | | | |
| Single | 11 | | | | | |
| PEBBLE BEACH BLVD | | | | | | |
| LUMINAIRE | | ○ | A | B | | |
| Double | 1 | | | | | |
| Double | 2 | | | | | |
| Double | 3 | | X | | | |
| Double | 4 | | | | | |
| Double | 5 | | | | | |
| Double | 6 | | X | | | |
| Double | 7 | | | X | | |
| Double | 8 | | | | | |
| Double | 9 | | | | | |
| Double | 10 | | | | | |
| Double | 11 | | | | | |
| Double | 12 | | | | | |
| Double | 13 | | | | | |
| Double | 14 | | | | | |
| Double | 15 | | | | | |
| Double | 16 | | | | | |
| Double | 17 | | | | | |
| Double | 18 | | | | | |
| Double | 19 | | | | | |
| Double | 20 | | | | X | |
| Double | 21 | | | | | |
| Single | 22 | | | | | |
| Single | 23 | | | | | |

1909

Lely Beautification MSTU

| <u>LELY MSTU LIGHTING INSPECTION</u> | | 6/4/2020 | | <u>Notes</u> | |
|---|----|-----------------|---|---------------------|---|
| FOREST HILLS @ AUGUSTA | | | | | |
| 'LELY' SIGN | | ● | A | | B |
| Solar Light | -- | | | | |
| DORAL CIRCLE | | | | | |
| TUBES | | ● | A | | B |
| Sign - Enter | 1 | | | | |
| Sign - Exit | 2 | | | | |
| LUMINAIRE | | ● | A | | B |
| Double | 1 | | | | |
| Double | 2 | | | | |
| Single | 3 | | | | |
| Single | 4 | | | | |
| Single | 5 | | | | |
| Single | 6 | | | | |

1909